

GLEN EDEN INTERMEDIATE SCHOOL



Empowering
learners for their future
Whakamangaia ngā ākonga
mo ā rātou wā kei te haere mai



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PRINCIPAL'S WELCOME



It is my great pleasure to extend a warm welcome and to thank you for your interest in our school. Glen Eden Intermediate School has been serving its local community for over 55 years and we are proud of the role we play in the lives of the students who spend their intermediate years with us. We are very aware that the move to intermediate school is often very daunting for students and parents alike. Therefore, GEIS provides as many opportunities as possible for you all to get to know us better to ensure the transition is a positive experience. We have strong, mutually-respectful relationships with all schools in our community and together we work towards establishing smooth learning pathways for students within our network.

GEIS is committed to providing its students with future focused, innovative learning opportunities within a supportive, caring environment. Students benefit from advanced digital learning programmes that enhance their levels of engagement and academic success. The culture of the school is underpinned by our values of respect, resilience, excellence and integrity.

In these formative years, we ensure our students have access to a diverse range of activities and learning aimed at influencing the options and paths they take at high school and beyond. Our curriculum and modern facilities are specifically designed to cater for the 'middle years' and we are renowned for the amazing opportunities on offer to our students including sports, outdoor adventures, performing and visual arts, TV station, culture groups, academic competitions, and overseas tours.

Relationships are important to us and we have a genuine commitment to working in partnership with our students, their parents, and whanau throughout their years at GEIS. We look forward to being a part of your child's learning journey and celebrating their successes with you.

Ngā mihi nui.

Maree Stavert
Principal

Kia Ora

Faka alofa lahi atu

Sawasdee

Talofa Lava

Kia Orana

Namaste

Ni sa bula vinaka

Selemat

Shalom

Annyeong haseyo

Hola

Xin Chao

Konnichiwa

Ni hao

Mālō e lelei

OUR MISSION STATEMENT

Empowering learners for their future.
Whakamangaia ngā ākonga mo
ā rātou wā kei te haere mai.

VALUES



OUR VISION

An engaging environment full of opportunities and choice.
He taiao pārekareka ki tonu i te
whai wāhitanga me te whiringa.

LEARNER PROFILES



POWERFUL LEARNING

Our mission statement 'empowering learners for their future' underpins our curriculum design. We offer a two year programme that covers all learning areas and encapsulates our school values and learning dispositions. Glen Eden Intermediate students will be critical thinkers, problem solvers, effective communicators and collaborators.

Literacy

Literacy programmes teach students the skills, knowledge, and attitudes which will enable them to be effective writers, readers, and communicators. Literacy programmes focus on meeting the demands of the English curriculum and are integrated across all learning areas.

Mathematics

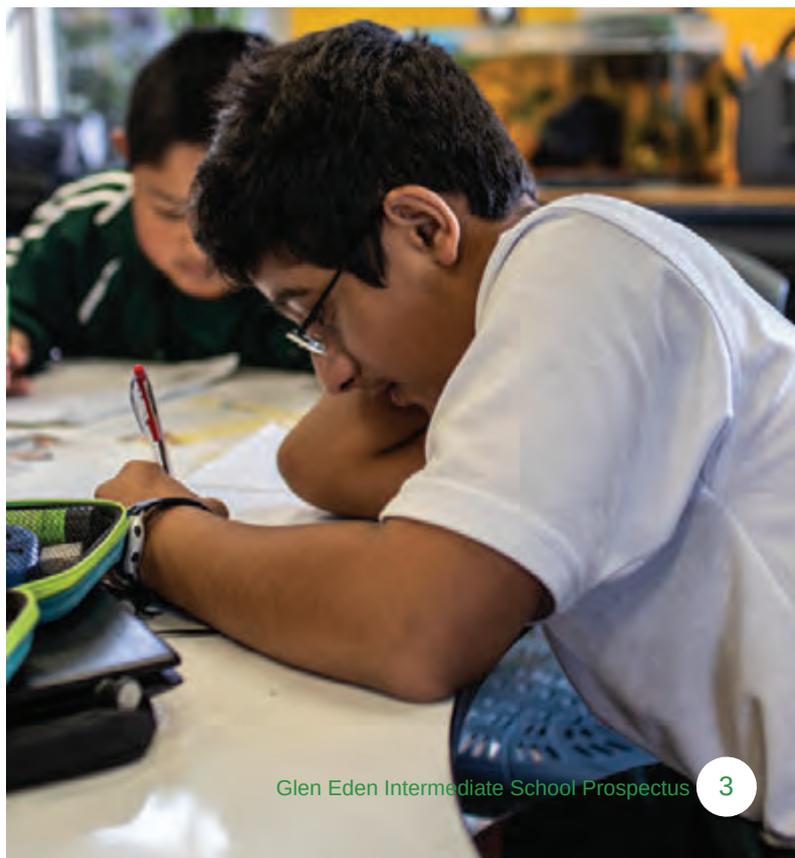
Mathematics learning is structured around three strands: Number and Algebra, Geometry and Measurement, and Statistics. Our students develop the ability to think creatively, critically, strategically, and logically. We do this by providing rich and balanced contexts and differentiating to meet student needs.

Inquiry

Inquiry learning encourages students to think like scientists and social scientists when making meaning of scientific and social phenomena. Inquiry develops students' understandings of significant future focused issues such as sustainability, citizenship, enterprise, and globalisation.

What powerful learning looks like at Glen Eden Intermediate School:

- * learning is authentic, meaningful, and relevant to our students
- * learning is co-constructed and collaborative
- * teaching is differentiated to focus on the learning needs of our students and individualised learning pathways are key
- * student choice and agency is fostered throughout our learning areas
- * students can articulate where they are at in their learning and what their next learning steps are
- * digital literacies are blended throughout the curriculum
- * learning is culturally responsive and inclusive





POWERFUL LEARNING

Health and Physical Education

Through learning in health education, students will be able to make informed decisions and act in ways that contribute to their personal wellbeing, the wellbeing of other people, and that of society as a whole. Themes that are incorporated into the health programme include our school values, personal wellbeing, healthy communities and environments, relationships with others, and personal safety which includes digital citizenship.

GEIS has a skills based programme for physical education. It is built around the principle that every child should have fun, participate, and learn new skills. Physical education includes the development of skills related to aquatics, large and small ball sports, and athletics.

Te Reo Māori

The curriculum recognises and acknowledges the importance of Te Tiriti o Waitangi and the bicultural foundations of Aotearoa. At GEIS all students have the opportunity to acquire the skills to communicate in Te Reo Māori and learn Tikanga.

Languages

Languages link people locally and globally. We provide language programmes that extend students' linguistic and cultural understanding and their ability to connect with other language speakers. We are able to offer students the opportunity to learn a second language through our Ako options.

Science Learning Within and Beyond Inquiry

Our science learning philosophy is to foster and guide curiosity, to provide authentic learning contexts, and to give students meaningful opportunities to undertake investigations across all strands of the science curriculum. In addition to science being integrated into classroom inquiry, we have a well-resourced science room where students engage in a programme dedicated to providing hands on learning experiences, specifically covering the Material World and Physical World strands of the curriculum.

POWERFUL LEARNING



Specialist Programmes

Glen Eden Intermediate School offers a comprehensive specialist programme based around the arts and technology learning areas. Year 7 students are given the opportunity to participate in all eight specialist subjects to experience practical and creative learning. Year 8 students are encouraged to further develop their passion in four of these subjects.

The Arts

Our specialist arts programmes provide learning opportunities for all students through each of the arts disciplines: Sound Arts, Dramatic Arts, Visual Art and Video Production. Through movement, sound, and image, the arts transform students' creative ideas into expressive works that communicate meaning. Students will create musical and dramatic performances, artistic masterpieces, and short films.



Technology

At Glen Eden Intermediate School the aim of technology education is for students to develop a broad technological literacy that will equip them to participate in society as informed citizens and give them access to a vast number of technology related careers.



They will learn practical skills as they develop models, products, and systems. GEIS provides a wide range of technologies for students to experience: Design Technology, Food Technology, Hard Materials, and Enviro Technology.



Learning with Digital Technology

Teaching and learning is changing rapidly reflecting society and the key skills students will need in the future. Learning with digital technology enables personalised learning experiences and also connects teachers, students, and parents together in the learning process. Digital technology is integrated throughout the classroom programmes to enhance learning in all curriculum areas.

Learning with digital technology is a visible process. Google Classroom is used in every classroom to facilitate learning. Students can view tasks and submit work online. Parents can be connected to platforms for email updates or connected apps. Seesaw is used to showcase student learning.

POSITIVE BEHAVIOUR INITIATIVES

Teaching Values and Appropriate Behaviour

At the beginning of every year all students are explicitly taught the school values and appropriate behaviour expectations. These remain highly visible and are reinforced around the school throughout the year:

- as an integral part of our school curriculum
- through displays around the school
- through role modelling by all staff
- as a focus at assemblies and school events

Consistency

At GEIS we believe in a consistent approach to dealing with student behaviour whilst recognising individual student needs. This includes a consistency in teacher understanding and the language being used, so students have a feeling that no matter which teacher speaks with them, their language, the approach, and the issue will be treated exactly the same.

At Glen Eden Intermediate School we promote a school culture where positive behaviour and learning thrive. This is reinforced by several initiatives and strategies.

Focus on Positive Incentives

Glen Eden Intermediate School actively celebrates student effort and success in all areas. This enhances the culture of the classroom, the Mini School, and the school as a whole. School-wide incentives include: Excellence Awards, Values Cards, and Principal and Mini School Awards.

Our aim is for all students to move to doing things because they are worthwhile and not just for rewards.

Student Voice

Students are encouraged to take ownership of their environment. Student issues are discussed at student-led meetings. Students are given the opportunity to make suggestions to the Student Council. At GEIS students are encouraged to be proactive in planning and implementing new initiatives that will improve student learning and student life at GEIS.





SCHOOL ORGANISATION

The success of Glen Eden Intermediate School is hugely influenced by effective transition processes that provide systems, structures, and strategies to welcome and support our new students.

Mini School Organisation

GEIS is divided into four Mini Schools with an Assistant Principal responsible for each team. The nature of these Mini Schools promotes a school within a school ideology. This fosters a culture of belonging and pride both within their Mini School as well as across the whole school. Our four Mini Schools are named after local West Coast beaches that acknowledge the uniqueness of our local community.

At GEIS our classrooms are either a single teacher learning environment or a collaborative learning environment. Teaching pedagogy and technology used to support learning is the same irrespective of the physical environment the teachers and students are in.

Collaborative Learning Environments

At GEIS we have a number of collaborative learning environments. These are either twin teaching spaces (the size of two classrooms) staffed with two teachers or in our recent build of four classrooms staffed with four teachers. These learning spaces allow students to have flexibility with their learning and to be supported by teachers with expertise in collaborative teaching strategies.

Enrichment Classes

We have two enrichment classes.

These classes are for students who are high academic achievers across all facets of the curriculum.

Students selected will demonstrate the ability to think creatively and function equally well in an independent or collaborative environment.

Learning Hub

The Learning Hub supports students across the school with their learning. We have numeracy and literacy teachers and a group of experienced teacher aides who work in the Learning Hub. Students are given extra support with reading, writing, and mathematics. There are also extension opportunities offered to students in writing and mathematics.

Specialist Subjects

All of our students take part in our Specialist Subject Programme with specialist teachers. This consists of Hard Materials Technology, Design Technology, Food Technology, Enviro Technology, Visual Arts, Dramatic Arts, Sound Arts (Music), and Video Production.

AN ENGAGING ENVIRONMENT...

Ako...to learn

Students are encouraged to involve themselves in a wide range of activities through our Ako Programme. All students will participate in school-wide and/or class Ako options which occur once a week during term two and three. Options can include activities such as vegetable and herb gardening, languages, philosophy, health and fitness, literature, debating, music, visual art, and performance and cultural groups.

After School Enrichment Courses

GEIS offers a comprehensive After School Programme that caters for about 130 students each term. These courses are designed to be fun, challenging and exciting, and are facilitated by experienced, skilled tutors.

Community Service

Our students are regularly involved in community projects. The School Council takes a lead role in organising fundraising events and have made contributions towards a number of local and international charities. Additionally, GEIS has regularly been awarded World Vision Scholarships (for students to attend the World Vision 40 Hour Famine Leaders Day) for being in the top 20 schools in New Zealand. GEIS has been involved in a number of community clean up and planting projects as our students learn about the importance of protecting and nurturing their environment.

Dance Groups

Each year students have the opportunity to join a dance group tutored by professional dance teachers. The dance groups perform at competitions, dance showcases and at our local schools.

Environmental Education

At Glen Eden Intermediate School our aim is to promote sustainable thinking and practices. Students at GEIS have opportunities to get involved in projects in and around our school. Some examples of these are recycling, planting and caring for native trees in our popular bird walk area, and worm farming. Students learn how to grow organic produce and then enjoy cooking the food they have grown. Students are also given opportunities through their classroom inquiries, the Envirogroup and Ako to explore some of their own ideas around creating a more sustainable school and world.

Kapa Haka Group

Te Rōpu Kapa Haka ō Tiriwa, welcomes school visitors with a traditional Pōwhiri and performs at special events and school assemblies. At GEIS all students are welcome to join our Kapa Haka Group. Students learn and understand the Pōwhiri process, waiata, haka, poi, and the basic skills to be a confident Kapa Haka performer. Te Rōpu Kapa Haka ō Tiriwa meet once a week.

Literacy and Numeracy Enrichment Programmes

Keen writers have the opportunity to join an extension writing group that focuses on developing student authorship. Students involved enter New Zealand based competitions over the year and many become published authors. Extension groups are also available for students who demonstrate aptitude in mathematics. Students may represent GEIS in the Auckland Mathex Competition and/or participate in the Otago Problem Solving Competition.





...FULL OF OPPORTUNITIES AND CHOICE

Music Opportunities

GEIS offers a number of musical opportunities each year. We have a concert band for those with musical instrument experience to play in and extend their talents, as well as Year 7 and Year 8 Rock Bands. In alternate years we have a choir and a full-scale musical production. All groups perform for a variety of audiences. One to one music lessons are available with private tutors in many band/orchestra instruments during school hours with a weekly cost for tuition. Detailed information and registration for lessons is available on the school website.

Pasifika Group

The Pasifika Group is made up of students from a variety of different backgrounds and beliefs. The Pasifika Group learn a variety of traditional songs and dances from across our Pacific nations. It meets once a week and we have external tutors that teach our group.

Production

Bi-annually GEIS delivers a production of the highest quality. Being part of a GEIS production is an experience to be remembered. Students can be involved in performing, creating props and stage sets, behind the scenes backstage crews, costume designing, sound and lighting crews, makeup teams, and photo and video production. It is a true showcase of student creativity and talent. Keen actors/actresses, singers, and dancers are encouraged to audition.

Sport

GEIS has a full-time Director of Sport who organises all aspects of our comprehensive sports programme. Inter-class and Mini School sports competitions are held at lunchtimes, where participation and enjoyment are the key elements. Every student is involved in fitness and physical education programmes. Students are given the opportunity to participate and compete at their own level in most sports from athletics to water polo. GEIS has midweek netball, water polo, and basketball teams that compete in leagues. GEIS also participates in several sports camps held in Matamata and the NZ AIMS Games (national championships for intermediate schools) held in Tauranga. We regularly achieve success in the Waitakere and Auckland regional competitions in a number of sporting codes.

Student Leadership

At GEIS students are encouraged to take on leadership roles across the school. Each year a student leadership team is selected that consists of a Head Boy, Head Girl, Deputies, and Maori and Pasifika Student Leaders. This team facilitates our hardworking Student Council which has representatives from every class. Other student leadership roles include Mini School sports captains and Enviro leaders. We see these leadership positions as an opportunity for students to take part in democratic decision-making and to further develop the skills that will empower them for the future.

SCHOOL FACILITIES

Students at GEIS have the opportunity to be supported in their learning and educational experiences through the use of the following facilities:

Artificial Turf

We have an all-weather artificial turf for hockey, netball, and tennis. This is used regularly for fitness and physical education programmes. The turf and gymnasium allow us to provide physical education all year round, unhindered by weather.

Auditorium

Our auditorium provides a magnificent venue to support the creative talents of our outstanding dance, drama, and music students. This facility is available for school and community events and is well equipped with state-of-the-art sound and lighting.

Gymnasium

GEIS has a full size gymnasium. This fantastic facility is available for school and community use. It has three volleyball courts, a netball court, a basketball court, and badminton courts. Students use this for daily fitness and physical education programmes.

Library

Our library is a well-resourced facility, providing our students with a spacious, comfortable environment where they can relax, research, and read. We have a large, modern collection of fiction, non fiction, sophisticated picture books, graphic novels, and high interest read books to support student inquiry and recreational reading.

Our library displays are updated regularly, showcasing our latest books. Classes are rostered for a library session fortnightly and students also have the opportunity to use the library in their own time.

The library is open daily, 8.30am until 3pm, with extended hours on Tuesday and Thursday until 4pm. We have a full time Librarian managing and promoting the library.

Music/Drama

Our performing arts block includes a dance/drama studio, music room, and practice rooms for private tuition.

The performing arts programmes focus on students creating performances in music, dance, and drama.

Science Room

To support the science curriculum and ensure students have opportunities to participate in authentic practical science, GEIS has a science lab which classes have access to on a weekly basis. Experiments are carefully planned and activities include students using microscopes and chemicals.





SCHOOL FACILITIES

Swimming Pool

We have a 25 metre heated pool which provides all students with an opportunity to participate in swimming programmes during terms one and four. These are for every class and cater for individual levels. School and zone swimming sports are a focus, along with lunchtime swimming and special swimming programmes.

Technology Building

This building houses a Design Technology Room, Food Technology, Hard Materials and Enviro Technology Rooms, Television Studio, Art Room, two classrooms, and an atrium for displaying students' work.

Television Studio (Cactus TV)

We have a television studio which is well equipped to offer all students the opportunity to film and edit. Video Production is one of our specialist subjects. Students produce a daily television show which includes news and video clips of current events. This is broadcast live to each classroom each morning through the class televisions.

Tuck Shop

Libelle Group runs our school café and the menu is designed to meet Ministry of Education guidelines for Healthy Eating. It provides a variety of nutritious snacks, meals and lunches, and opens at 8.30am daily. The menu for the café is on the school website.

GENERAL INFORMATION

**A list of the current Board of Trustee members is available on the school website.
Meetings are advertised on our website.**

Bring Your Own Device

We aim for all classes at GEIS to have a 1:1 device to student ratio and we are a Google-suite school. Students may bring their own Chromebook which they need fully charged and at school every day. Bringing their own device will mean that learning can continue in and out of class, at school, and at home. Devices should have a sturdy carry case and screen protector and are locked away at break times. Our network is monitored and filtered. GEIS has a cybersmart curriculum – designed to empower students to think critically, behave safely, and participate responsibly in our digital world.

We aim to provide students who are not able to bring their own device access to a Chromebook during school hours.

GEIS uses only Chromebooks as other tablets and laptops experience more frequent technical problems on our system which can inhibit learning. When selecting the type of device to purchase it might be worth considering the requirements for their future college.

Communicating with the School

Glen Eden Intermediate has an open communication philosophy and encourages parents to contact teachers if they have any concerns about their child. The Mini School leaders or the Senior Leadership Team, consisting of the Principal and three Deputy Principals, are available to meet with parents to discuss more serious matters.

In terms of communication, we find that email is the most reliable and convenient form of digital communication between parents and teachers rather than other messaging apps and websites. For school-wide communication we have our website and hail. Students need to check hail regularly to keep up-to-date with messages, notices, and upcoming events.

Please note that parents or visitors must report to the office first if they want to speak with a child or visit a classroom.

This is to maintain school security and to protect our students.

Student absences can be reported through the school website, school app or alternatively you can telephone the school.





GENERAL INFORMATION

Enrolments

In Zone:

The law requires that GEIS gives priority to enrolling students who live in our home zone.

Out of Zone:

Out of zone places, where available, are offered according to the following priorities:

- Priority 1: Sibling of current student
- Priority 2: Sibling of former student
- Priority 3: Child of former student
- Priority 4: Child of board employee
- Priority 5: All other applicants

Where the number of students exceeds the places available, a ballot will be held from the group with the lowest priority according to the rules set down by the Secretary of Education.

Course Fees

Course fees cover take-home materials used in specialist programmes. An outline of current costs is available from the school office.

GEIS School Website, App and Facebook Page

The school website (www.geis.school.nz) is a great place to access up-to-date school information and events coming up through the school calendar. It also has up-to-date enrolment information.

Our school app is a great way to get important reminders and notifications sent directly to your phone or tablet. Other features include links to our website and Facebook page, absence notifications, and one touch dialing. You can choose to get group notifications about school buses or school events.

When downloading the Glen Eden Intermediate School official mobile app make sure you 'allow push notifications' so that you receive messages from the school.

The app can be downloaded from the app store or playstore, or using the links on our website.

Our school Facebook page (Glen Eden Intermediate School) is another important communication tool for us, where you can view and access up-to-date information including photos and videos of school events. Please 'like' our page to follow us on Facebook.

GENERAL INFORMATION

Health and Safety

A qualified First Aider runs our Health Centre. Students who feel unwell at school must report to the Health Centre. It is essential the school be made aware of any health problems a student may have and that contact telephone numbers are correct; please advise the office if there are any changes. All medicines must be clearly labelled and for certain medication the parent or caregiver must fill in a form giving permission for administration.

International Students

Glen Eden Intermediate School welcomes International Fee Paying Students. We have a long history of working with International Students and have been a signatory to the NZQA Education Code of Practice for International Students since 2002. We want our International Students to embrace all on offer at GEIS as they work towards excellence and becoming effective global citizens. Our "kiwi kids" have the opportunity to become a 'buddy' or homestay host for our International students, reinforcing the concept of globalisation in the 21st Century. Our International students' experience at our school is further enriched by the wonderful, caring homestay families that support our programme. These friendly and welcoming families go out of their way to provide an outstanding home life for our guests. Additionally, our sister school relationships in Thailand, South Korea, Japan, and China, enable our students to experience first-hand, the Asian culture. Should you require any further information regarding International Students or Homestays please contact the Director of International Students, Mrs Lesley King via email: lesleyk@geis.school.nz

Money, Mobile Devices, and Valuables

If these items must be brought to school they MUST be handed to the class teacher to store in the classroom safe until 3pm. Teachers will take all possible care, but they cannot accept responsibility for any loss.

Parent/Community Involvement

We encourage parent and community support and involvement in our school. There are a number of different opportunities for parents and caregivers to be involved in the school from class excursions and school camps to supporting our many different groups going out and representing GEIS.

We also have Hui evenings with our Māori and Pasifika families and information evenings for parents and the community where we share a range of different activities and programmes happening at the school.

Reporting to Parents

At GEIS we acknowledge the importance of the Home/School partnership. To enhance this relationship there are two conferences held during the year with parents/guardians/caregivers, the teacher, and the student. The student is an integral part of this process enabling them to take responsibility for their own learning.

Term 1: Meet the Teacher Afternoon/Evening.

This is an opportunity for the parents to meet their child's teacher and share any relevant information that their teacher should know about their child and their learning.

Term 2: Mid-year progress report is issued.

Term 3: Student Led Conferences.

This is an opportunity for students to share their learning with their whanau in collaboration with their teacher.

Term 4: End-of-year report is issued.





GENERAL INFORMATION

School Hours

Teaching Hours: 8.45am-3.00pm

1st Break: 10.15am-10.30am

2nd Break: 11.45am-12.00pm

Lunch: 1.00pm-1.50pm

Office Hours: 8.00am-4.00pm

School Uniform Shop Hours: 8.00am-9.00am

School Newsletters

These are published regularly and are posted on our website, school app, and emailed to parents/caregivers.

These newsletters are the bridge between home and school, so please look out for them.

Please note that the newsletter is the official communication between home and school, and parents are considered to have read and responded to any requests in them.

Stationery

Stationery lists for Year 7 students will be issued by the class teacher at the beginning of the school year. Stationery lists for Year 8 students will be issued on the last day of school of the previous year. Both of these lists will be available on the school website at the appropriate times.

Students' Absences

We operate an electronic roll, which means that any absences not covered by a previous days notification (school website or school app) or morning answerphone message, will receive a phone text asking for absence details and for you to confirm they are genuinely absent. You will need to reply to the text to let us know that your child is absent from school.

Please send an email or a dated note, written and signed by a parent, in all cases where students are required for medical or dental appointments, when exemption from sports or physical education is required, or when students are unable to wear specific items of school uniform.

Please ensure all students are at school by 8.45am each day. If students arrive after 8.45am they must sign in at the front office. Students leaving the school grounds during the school day will need to sign out at the office and wait at the office to be collected.

Transport

We actively encourage our school community to use sustainable modes of transportation e.g. walking, cycling, carpooling, and public transport. We acknowledge that this will increase student safety awareness, health, and fitness.

Bikes/Scooters: Students may ride their bikes/scooters to school. These are parked inside the bike shed and need to be locked in place. Bikes/scooters are not to be ridden in the school grounds between 8.00am and 3.30pm. All students must abide by the New Zealand Road Code. This includes wearing an approved safety helmet.

Buses: Students may travel by bus from Huia, Laingholm, Woodlands Park, Green Bay, Oratia, and Henderson Heights (Sturges Rd). A letter is available from the school office containing information on bus times, costs, and routes. Public buses are also available and parents should contact AT (Auckland Transport) regarding these. Bus routes are subject to change on a year by year basis.

SCHOOL UNIFORM

All students attending Glen Eden Intermediate School are required to wear the official school uniform when travelling to, attending, and travelling home from school.

All students are expected to be clean and neatly dressed. The only jewellery allowed is a watch and one pair of plain gold or silver stud earrings. No makeup or nail polish is allowed. As part of our sunsmart programme, hats are compulsory during term one and term four whenever students are outside. Hats are not to be worn inside.

School Uniform

- *GEIS white polo shirt with the school logo
- *GEIS bottle green school culottes, skirt or shorts
- *Plain black cap or bucket hat (during terms one and four)

Physical Education Uniform

- *GEIS black PE shorts
- *GEIS green PE tee with the school logo

Optional Extras

- *bottle green full zip jacket with the school logo
- *black polar fleece with the school logo
- *black waterproof rain jacket with the school logo
- *black long pants with the school logo
- *black scarf with the school logo

Footwear

Shoes: Must be plain black, leather lace up school shoes with black laces, T-bar or Mary Jane style. No colour labels or emblems allowed. They are to be worn with plain, above the ankle white socks. Black opaque tights may be worn in the winter months.

Sandals: Must be plain black leather, have a back strap, and buckle at the ankle (optional in summer but shoes must be worn to technology classes).

Uniform Shop

The school uniform can only be purchased from the school uniform shop located at the school. The uniform shop is open Monday-Friday between 8.00am and 9.00am during term time only. Please refer to the school website for additional opening hours in November and January.







Glen Eden Intermediate School
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